SRS
Acting on Changes

Reported on Interim Change Report

↓

Verify required information

↓

Act on all changes

Reported outside of Interim Change Report

↓

Required to report?

Yes → Verify required information

No ↓

Will the change result in **increased** benefits?

Yes → Verify required information

No ↓

Is the information verified?*

Yes → Take action on case

No ↓

Narrate report of change, narrate that it is not expected to increase benefits and that you are not taking action.

Verify required information ↓ Take action on case

Verified means that we have enough information to completely act on the change without any further contact with the client